

## MOUNAF CHECKLIST FOR STUDENTS

BEFORE DEPARTURE	
<input type="checkbox"/>	Sign the declaration of honour
<input type="checkbox"/>	Sign the student agreement
<input type="checkbox"/>	Sign the learning agreement/research plan
<input type="checkbox"/>	Ensure recognition of your studies from your home institution in case of credit-seeking mobility (copy the coordination office ( <a href="mailto:mounaf.pm@gmail.com">mounaf.pm@gmail.com</a> ))
<input type="checkbox"/>	Contact the host university to prepare for enrolment
<input type="checkbox"/>	Request the registration certificate & invitation letter from the host university
<input type="checkbox"/>	Schedule your visa appointment
<input type="checkbox"/>	Arrange your travel together with host university
<input type="checkbox"/>	Confirm your move-in date to your home (TG1) and host university and to the coordination office ( <a href="mailto:mounaf.pm@gmail.com">mounaf.pm@gmail.com</a> )
<input type="checkbox"/>	Request the Student Insurance Coverage to the coordination office ( <a href="mailto:mounaf.pm@gmail.com">mounaf.pm@gmail.com</a> ) (at least one month before departure date)
<input type="checkbox"/>	Communicate your local mobile phone number with the host university and with an email to the coordination office ( <a href="mailto:mounaf.pm@gmail.com">mounaf.pm@gmail.com</a> ) (you will be included in the AfriMob Network)

UPON ARRIVAL / DURING YOUR MOBILITY	
<input type="checkbox"/>	Register yourself at the host university
<input type="checkbox"/>	Request the installation allowance and the first subsistence allowance
<input type="checkbox"/>	Send a picture to the coordination office ( <a href="mailto:mounaf.pm@gmail.com">mounaf.pm@gmail.com</a> ), so we can use it in our communication/promotion (Facebook page, etc.)
<input type="checkbox"/>	Inform the host university and coordination office of any changes in your mobility (programme, duration of stay, ....)

AT THE END / AFTER YOUR MOBILITY	
<input type="checkbox"/>	Request the transcript of records / diploma from your host university
<input type="checkbox"/>	In case of exchange: request recognition of your mobility at your home university (based on the transcript of records)
<input type="checkbox"/>	Send a picture/testimonial/feedback to the coordination office ( <a href="mailto:mounaf.pm@gmail.com">mounaf.pm@gmail.com</a> ), so we can improve the MOUNAF programme and use the picture/testimonial for future promotion.